

**No. 26/2/2015-CS.I (PR)**  
**Government of India**  
**Ministry of Personnel, Public Grievances and Pensions,**  
**Department of Personnel & Training**

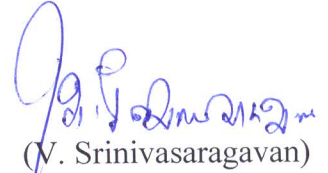
2<sup>nd</sup> Floor, Lok Nayak Bhawan,  
Khan Market, New Delhi.  
Dated 27<sup>th</sup> January, 2016

**OFFICE MEMORANDUM**

Subject: Immovable Property Return for the year 2015 (as on 31.12.2015)

The undersigned is directed to refer to this Department's Office Memorandums of even number dated 21.12.2015 and 18.01.2016 on the subject cited above (available at persmin.nic.in → DOPT→Central Secretariat→CSS→Property Return).

2. A large number of CSS Officers have not yet submitted the Immovable Property Return for the year 2015 (as on 31.12.2015). As already informed, IPR should be submitted by all CSS officers through the Web Based Cadre Management System which is hosted at cscms.nic.in. However, as large number of officers are accessing the system, it has become slow making it difficult to submit the return online. As the system is web based, officers may try filing IPR beyond office hours when the system is less congested. If it is still not possible to file the return online for any reason, they should file the return in paper format to their offices by the stipulated date i.e. 31.01.2016. They may subsequently file the same through cscms.nic.in.

  
(V. Srinivasaragavan)

Under Secretary to the Government of India  
Tele.: 24629412

All Ministries/Departments  
(through DOPT's website)